



# UJALA FOUNDATION

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## **BAIT-UL-JANNAH**

### **Terms & Conditions**

#### **1. Membership**

**1.1** The membership shall run each calendar year, from 1st May to 30th April

**1.2** All payments will be due by the end of May. If any member fails to pay their renewal fee by 31st May, the membership shall be automatically void. They will then need to re-apply for a new membership and pay any joining fees, as applicable (this will be at the discretion of the Ujala Bait-Ul-Jannah committee)

**1.3** Once paid for, any fees are strictly non-refundable

**1.4** All members are required to pay their fees via bank transfer or direct debit. Strictly no cash payments will be accepted. Failure to comply will void the membership or the membership will be denied

**1.5** It is the duty of each member to pay their joining fee or the yearly renewal fee before 31st May

**1.6** Registration Fee - £500 // Annual Fee - £50

**1.7** Please note that this is an Islamic funeral support service for Muslims. Any Muslim may become a member, regardless of their country or region

**1.8** A member can only be a Slough resident; we will not accept any out of Slough applications

#### **2. Policies & Procedures**

**2.1a** The membership shall cover the named person, their spouse and their children under the age of 18 (who are residing in same dwelling)

**2.1b** We will not accept applications from persons of age 60 & above.

**2.1c** Over the age of 50, should provide a medical record, failure to do so, application will be rejected. Those diagnosed with temporary or permanent terminal illnesses will not be accepted

**2.2** Once a covered member (under 18) is over the age of 18, they will require a new membership and will pay any joining fees, Registration Fee - £300 // Annual Fee - £50

**2.3** If a child reaches the age of 18 during the membership year (until 30th April), they shall be covered and will require a new membership from 1st May onwards

**2.4** In the event a person is married to more than one wife, the membership shall only cover the named wife & their immediate children (who are under the age of 18)

**2.5** 2nd or other wives will need a separate membership. Therefore, any children under the age of 18 (if applicable) will be covered



**2.6** If any member is divorced during the term of the membership, then their membership terms are not affected until 30th April. The main registered member will be covered. The other member will then require a separate membership from 1st May. However, if the children stay with the main member after divorce, then children will be covered

**2.7** All members are responsible for informing Ujala Bait-UI-Jannah regarding any change of circumstances. For example, newborn, address change, phone number change or any other information that is applicable

**2.8a** Failure to disclose any information that can affect the membership terms & conditions will void the membership and a new membership will be required. This will be at the discretion of the Ujala Bait-UI-Jannah committee

**2.8b** If the committee finds that a member is also registered with a different death committee, the membership will be voided with immediate effect

**2.9** In the unfortunate event of a miscarriage, pregnancy loss, stillbirth, this will not be covered in this policy

**3. The committee shall pay for the following fees whilst working with local authority and funeral directors wherever possible:**

**3.1** The committee shall pay for the full cost of the burial, i.e. any cemetery fees and cost of the funeral directors, directly into their account via bank transfer

**3.2** The committee will pay the full cost of all burials in Slough. All other towns/cities are subject to a maximum limit of £5000

**3.3** In the event that the body is to be transported overseas, the cost of the transportation of the body and 1 economy class ticket will be paid for

**3.4** If the body is transported free of charge by the air carrier, 2 economy class tickets will be paid for by the committee

**3.5** In the instance that a covered person dies whilst abroad:

**3.6** If the burial is to take place abroad, the committee will pay a sum of £1000 towards the burial fees

**3.7** Should the family wish to bring the body back to the UK, the committee will not pay for any transportation fees. However, the burial costs in the UK will be covered by the policy

#### **4. Financial**

**4.1** The committee shall be responsible to prepare annual financial report within 4 weeks of the end of each financial year. The financial year will end on 31<sup>st</sup> March

**4.2** The annual financial report will be kept at the Ujala Foundation office for inspection. Where applicable, the committee shall inform the members of the annual financial report. The information can be requested from any member of the committee

**4.4** In the event that the funds are running low or are not enough to cover the cost of any funeral fees, the committee has the right to request for more funds (as applicable) and the members shall pay the amount as requested by the committee

**4.5** Refusal to pay any extra requested funds, the carried membership shall then be voided

**4.6** In case, the previous membership of the applicant is void under Paragraph 4.4 above, the applicant's refusal to contribute funds would be taken into consideration while deciding on applicant's new application for membership.



**4.7** The registration fee and membership fee would be reviewed annually adopting the same procedure given below in Paragraph 5

## **5. Annual Review of Terms & Condition**

**5.1** The committee are entitled to amend/modify the terms & conditions every annual meeting including review of registration fee/annual membership fee

**5.2** The members may make any suggestions to the committee. However, these will be reviewed by the committee internally

**5.3** Any changes in the fee structure and/or in the terms & conditions would be decided by the committee by the majority voting of committee members

**5.4** The notification of changes would be given to the members subject to the committee policy and the reason of any changes would be recorded in the memorandum

**5.5** This policy is not death insurance or life insurance. This committee is intended for the mutual benefit and support of all members (support amongst all members) for the betterment of community keeping in view the community needs

## **6. Disclaimer**

**6.1** Members may put forward suggestions regarding funeral services and/or other services provided by Ujala Foundation which will be reviewed internally. Any material decisions would be solely made subject to the discretion of the committee as detailed above and the members disclaim any right to challenge the decisions of the committee

## **7. Data Protection**

**7.1** The committee shall adhere to the data protection policy

## **8. Application Form**

**8.1** Please submit the attached form via email or hand-in to a member of the Ujala Centre with an attached copy of the photo ID (Passport or Drivers license) for the main member.

**8.2** Please pay the start-up membership fee to the account details provided on the application form below



# **BAIT-UL-JANNAH Membership Form**

(Private & Confidential)

**Member Details:**

**Full name:** \_\_\_\_\_ **D.O.B:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Spouse Details:**

**Full name:** \_\_\_\_\_ **D.O.B:** \_\_\_\_\_

**Children Details:** (all children under 18 living in the same address mentioned above)

**Full name:** \_\_\_\_\_ **D.O.B:** \_\_\_\_\_

**Full name:** \_\_\_\_\_ **D.O.B:** \_\_\_\_\_

**Full name:** \_\_\_\_\_ **D.O.B:** \_\_\_\_\_

**Full name:** \_\_\_\_\_ **D.O.B:** \_\_\_\_\_

**Full name:** \_\_\_\_\_ **D.O.B:** \_\_\_\_\_

**Full name:** \_\_\_\_\_ **D.O.B:** \_\_\_\_\_

*I hereby agree to bank transfer the corresponding membership fee (see bank details below)*  
*I have read, understood and agree to the BAIT -UL-JANNAH Terms & Conditions*  
*I also believe that Prophet Muhammad is Khatam an -Nabiyyin (the last messenger of Allah)*  
**Signature of Member:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Account Number:** 40089419 **Sort Code:** 20-45-45 **Account Name:** Ujala Foundation

**Contact Details:** Javed Zafar      Arshad Mehmood      Mohammed Usman  
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**FOR OFFICE USE ONLY**

**Membership No:** \_\_\_\_\_ **Fee Paid:** \_\_\_\_\_  
**Name:** \_\_\_\_\_ **Signature of Secretary:** \_\_\_\_\_ **Date:** \_\_\_\_\_